

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
January 28, 2025  
5:00p.m.**

**CALL TO ORDER**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:30 pm to 5:00 pm to discuss personnel, contract negotiation, litigation and real property matters.

Attending this meeting were Supervisors Bronwyn Kolovich, Harlan Shober and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Steven Horvath, Chief of Police; Ed Jeffries, Public Works Director; Jennifer Slagle-Director of Engineering and Planning; Parks and Recreation Director, Angela O'Conner; Ashley Neptune-Township Engineer Jamie Rozzo, Recording Secretary; ABSENT:

**VISITORS TIME**

Kimberly Jenkins 405 Cherry Ave expressed her displeasure with a small sink hole forming on her property from water runoff. She asked the township they are going to fix this issue.

The board assured Mrs. Jenkins they are looking into the issue. They need to determine whose pipe it is before proceeding. That will determine if the township will be able to help remedy this situation or if it's the property owner's responsibility.

**DEVELOPERS TIME**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve with conditions, the modification request from CDN Land Co. LLP, from the requirements of §305-31A. (1) to allow a lot without frontage on a public street and to allow a private utility and access easement in lieu of a 50 foot right of way dedicated for public use. All Supervisor's voted yes. The motion carried 3-0.
  
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve with conditions , the CDN Land Co. LLP Minor Subdivision Plan at 661 McClane Farm Road. Conditional satisfaction of the outstanding items in the Township Engineer's letter dated January 23, 2025, and receipt of the Washington County Planning Commission review. All Supervisors voted yes. The motion carried 3-0.

**STAFF REPORTS: *No Reports***

**SUPERVISOR REPORTS: No Reports**

**APPROVAL OF MINUTES**

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the minutes for the Regular meeting of December 10, 2025, as presented. All Supervisor's voted yes. The motion carried 3-0.

**OLD BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve Pay Application No.1 from Edge A.I. in the amount of \$33,201.83 for the 2024 CCTV project as recommended by the Township Engineer in the Pay Application dated January 27, 2025. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to ratify the Recycling Services Agreement with WM Recycle America, L.L.C. as recommended by the Township Manager. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mrs. Kolovich and seconded by Mr. Wise to approve the agreement with the Pennsylvania Department of Conservation and Natural Resources for the funding and administration of the grant for the Arnold Park Phase I improvements. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to extend the auction of the surplus property items to February 25, 2025, regular meeting. All Supervisors voted yes. The motion carried 3-0.

**NEW BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to promote Patrolman Patrick Conley to the rank of Sergeant as recommended by the Chief of Police and Township Manager. All Supervisor's voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to promote Patrolman Ashley Price to the rank of Sergeant as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to promote Patrolman Jesse Broda to the rank of Sergeant as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0.

4. The officers took their new Oaths and were presented with their new badges.
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to ratify the agreement by and between Chartiers Township and the Teamsters Local 205 for an agreement until December 31, 2029. All Supervisor's voted yes. The motion carried 3-0.
6. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to compensate Bingo workers at a rate of \$75/night as recommended by the Parks and Recreation Director and amend R-1-2025 accordingly. All Supervisors voted yes. The motion carried 3-0.
7. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

General Fund: \$66,791.36; Fire Tax Fund: \$5,625.39; Payroll Fund: \$7,536.24; RT 18 Fund: \$2,887.50; Rev. Gaming: \$632.68; Sewer Fund: \$75,064.29; Friends of Chartiers Comm. Parks: \$300.00; Liquid Fuels Fund: \$34,335.64; Local Services Tax Fund: \$1,917.82; Midland Sewer Fund: \$10,087.50; Act 13 Fund: \$4,568.00; Comm. Center Oper. Fund: \$732.18; Eng. Rev Escrow Acct.: \$11,171.50

Bills Paid Online: \$54,193.57

All Supervisor's voted yes. The motion carried 3-0.

#### **DISCUSSION ITEMS:**

1. 2024 Sewer Rehab
  - a. CCTV -The board approved payment application 1 this evening.
  - b. Repairs -Repairs have been started.
2. 2025 Road Program-The bid opening is scheduled for February 19, 2025.
3. Barnickel and Country Club -This is moving forward with an alternate design. Work should be starting this year on this project.
4. WEWJA Items-**No update.**
  - c. Arden Pump Station
  - d. Arden Mines Sewage Project
  - e. WEWJA Act 537
5. Piatt Estates NPDES Close-out-The Township is waiting on the DEP to close out the NPDES permit.

6. Summerfield Woods Punchlist-Mr. Casey from Summerfield HOA asked if there have been any updates.

The Townships Engineer has received updates regarding punch list items and quotes for paving. The weather may have delayed the developer's progress. Gateway will be reaching back out for any updates.

7. Western Avenue Sewer Project-The Township met with CHJA. This was a productive meeting. Our CHJA representative is getting information together for the township. This item continues to move forward.

8. Parks and Recreation Opportunities

- a. Pickleball Court Development-Minor adjustments have been made. Gateway is hoping to have a bid schedule for the next Board of Supervisors meeting.
- b. DCNR Grant-The board approved this agreement. A meeting will be scheduled to start these projects.
- c. Bingo-The last bingo was postponed due to the weather. The Community Center continues to hold bingo once a month. The next bingo is this week for softball.

9. 2024 Bond Issue-The township Engineer has been working on collecting information to start these projects.

10. 160 Meddings Road Water-The township is willing to work with the property owner to address the water issue, as it is affecting the public roadway.

11. Spring Clean Up

*A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to seek quotes for Spring Clean Up 2025. All Supervisors voted yes. The motion carried 3-0.*

12. Recycling -The township started recycling pick up in January 2024. Unfortunately, due to the weather and large amounts of recycling due to holidays, the pickup took longer than anticipated. Over the next few months, the collection will get easier.

13. Records Management Day-Jodi has asked the board to hold our records filing day on Presidents Day as we have done in prior years. The board has agreed.

14. Insurance Renewal-Jodi has asked the board if they would like to add mine insurance and/or cyber insurance to the township policy. The board has agreed to add mine insurance as mine subsidence issues have been on the rise in our area. They will discuss adding cyber insurance.

**PUBLIC COMMENT:** James Horvath thanked the road crew for their outstanding job clearing our roadways. They did a great job!

**ADJOURNMENT**

Time: 6:02 pm

Jamie Rozzo – Recording Secretary

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Secretary, Frank Wise Jr